

## **IWC Leipzig eV Data Protection Policy**

March 2026

We take your privacy seriously! When you become a member of IWC Leipzig you provide us with personal information, which we manage under the EU General Data Protection Regulation (GDPR). In compliance with the GDPR, this privacy information describes what personal data we collect, how we store it and why, how long we use it, and how we keep it secure. The rules by which we handle your data do not just apply to the club itself but also to its members.

### **Which data do we collect?**

When becoming a member, we ask for information in order to stay in contact with you and to get to know you better. Some of this information is not mandatory. But we will keep, store and use all data given with the same diligence. This data includes:

Contact details – full name, postal address, e-mail address, telephone number

Personal information – date of birth (day and month), citizenship(s), photo, languages, hobbies/skills, countries you've lived in, professional background

Event-related information – event location, data of participants, data relevant for the organization of the event

### **Why do we collect this data?**

We process our members' data in pursuit of our legitimate interests in accordance with German Civil Law (Bürgerliches Gesetzbuch). We need to verify that applicants meet our membership requirements. Other members should be able to learn more about you. We need to communicate with you about your membership and your participation in our club activities. We shall also be able to respond to your questions, comments, support needs, or concerns.

We will publish photos and pictures on our website or, on rare occasions, printed on paper only with the individual consent of the person shown in the picture and the person holding the rights to the picture or photo. As a rule, no names of persons' photos will be given, unless it is necessary for the purpose of the picture and explicit consent is given.

### **How do you access, update or delete your data?**

Via E-Mail: you can contact us at [iwcleipzig@google.com](mailto:iwcleipzig@google.com) to request information about your personal data stored with our club, to update your personal data, and to request deletion.

Via Post: To request deletion of your personal data by post, send a written request to the club address listed at the bottom of this policy.

IWC Leipzig will store and retain your data for the duration of your membership. You have the right to request deletion of your data at any time, however IWC Leipzig may not be able to continue your membership or allow participation at events without it since the information is used primarily for the club's communication.

Should your membership end through cancellation or non-renewal, we will ask if we may keep some of your personal data for the benefit of retaining contact with you. This contact will be kept to a minimum and will mainly consist of information about anniversary events, galas or other exceptional events. If you do not consent, we will review and delete your personal data within 30 days after your membership ends, and all membership dues and/or event-related claims have been settled.

We reserve the right to keep anonymized demographic data for historical and reporting purposes. This data will not contain any individually identifiable personal information.

### **When, why and how do we keep in contact?**

Communication within our club and communication among our members happens via e-mail, WhatsApp messenger and telephone. Only if those are not possible, will we contact you via postal letter.

IWC Leipzig will, as part of its mission, send you occasional emails or informational updates about upcoming events and more, request and remind you about membership participation and club fees, or ask for your active contribution concerning technical or administrative aspects of our digital and online presence.

IWC, its board members, group leaders and event planners will contact club members via the data given in the form needed to support the specific club activity. All members are aware of the disadvantages of too much online communication and will therefore keep such communication to a reasonable measure.

If you do not wish to be contacted in a certain fashion or wish to change your preferences, you may contact the club via e-mail at [iwcleipzig@googlemail.com](mailto:iwcleipzig@googlemail.com) or contact the event organizer or head of group directly via the established form of contact.

Note: IWC Leipzig may contact members individually at any time regarding membership issues, as needed to maintain membership.

### **How do our members handle and protect your personal data?**

In accordance with the mission of IWC Leipzig, every member of our club will have access to the personal data, specifically the contact data that you have provided. Each member of our club has been informed about and agreed to uphold their duty of keeping that data safely, not passing on that data to third parties, and to keep contact with other club members within the boundaries of our club purposes, unless individual arrangements allow otherwise. Notably, IWC Leipzig does not pursue commercial interests, nor does it allow the pursuit of commercial interests of its members using personal data acquired through the club. Misuse of personal data may lead to immediate termination of club membership and possibly provide grounds for further claims under German Civil Law and GDPR.

### **How do we protect your personal information?**

Your personal data is accessible to members of IWC Leipzig through the member directory and by the members of the Executive Board (President, Vice President, Treasurer) concerning membership dues and fees.

Those allowed access to this data must also accept this Privacy Policy and the strict GDPR-compliant guidelines about how the information may be accessed or used.

Your data is stored by IWC Leipzig in a password-protected database on our web server hosted by ClubDesk (reeweb AG, Picassoplatz 8, 4052 Basel, UID: CHE-114.676.005). When filling out the membership application form or updating your membership data online, your personal data is sent directly via encrypted HTTPS connection to our password-protected database.

### **External Service Providers**

IWC Leipzig never shares your personal information with any third party for any purpose not directly related to our club's mission, nor does it ever sell you information to any third party.

However, IWC Leipzig does use third party suppliers to provide some services necessary to serve our membership. These suppliers may process personal data on our behalf as "processors" and are subject to contractual conditions to only use that personal information under our instructions and protect it.

In the event that we share personal information with external third parties, we only share information that is strictly required for specific purposes. These third parties currently provide services for IWC Leipzig, and we have documented that they are GDPR-compliant:

Google analytics: tracks anonymous website visits and interactions

ClubDesk: stores and displays our Club data

### **Your contact for questions, comments and requests:**

IWC Leipzig/Moehs

Haydnstr. 12

04107 Leipzig

[iwcleipzig@googlemail.com](mailto:iwcleipzig@googlemail.com)